



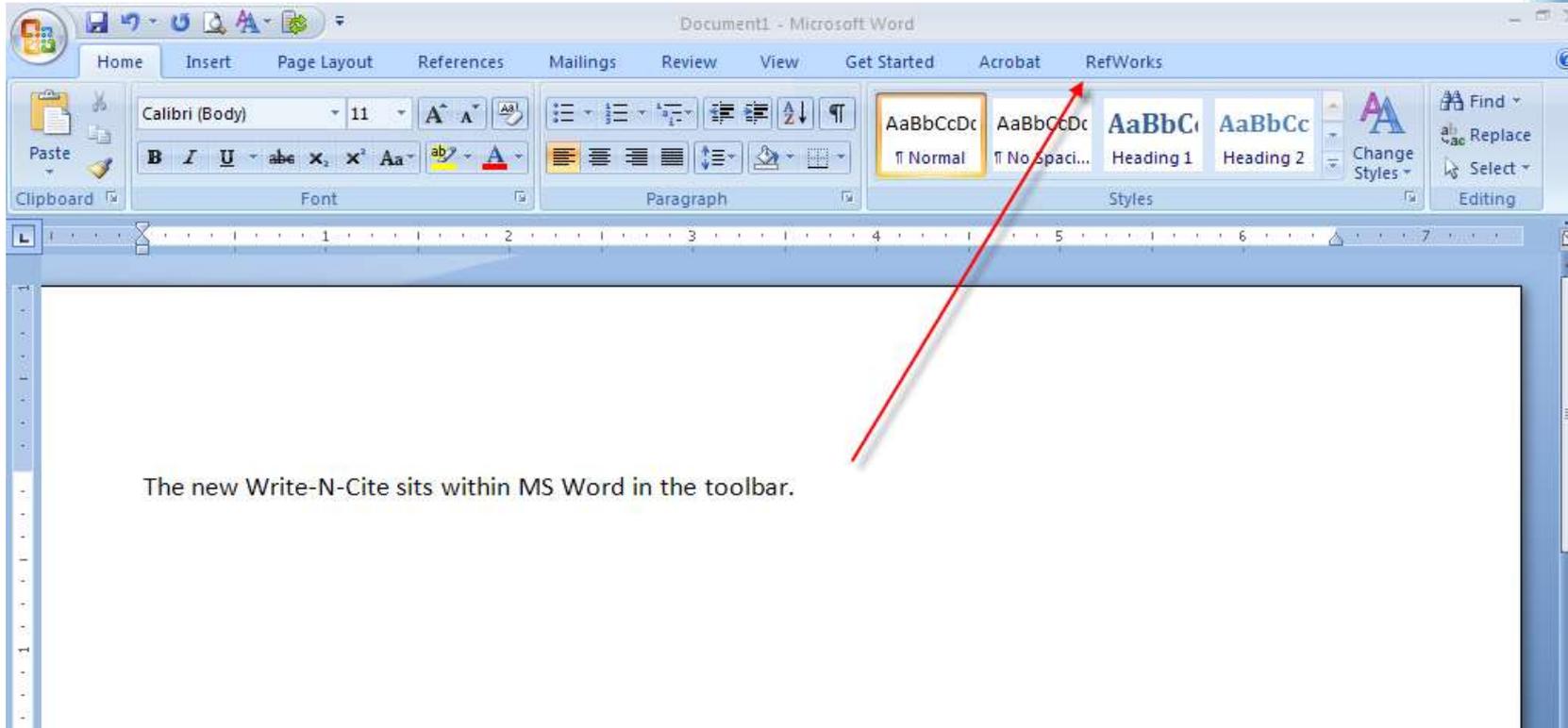
Introducing the New Write-N-Cite

Features



- Integrates into MS Word ribbon
- Seamless online and offline experience
- Ability to share across platforms (PC and Mac)
- Inserts fully formatted citations, footnotes and bibliography – no more citation placeholders!
- For advanced needs - optional bibliography formatting modifications can be made within WNC (changing line spacing of a style, modifying indent and more)

WNC can be found in Word toolbar



Click on RefWorks to launch the new Write-N-Cite

Logging in

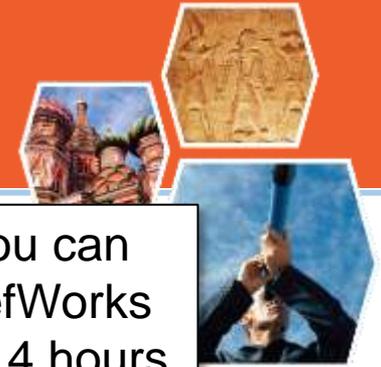


You log in to your RefWorks account the first time, however, you don't need to log out, unless you are on a public computer. Remaining logged in speeds up your work and enables you to go offline at any time.

The screenshot shows the Microsoft Word interface with the RefWorks toolbar. The 'Log In' button is highlighted with a red arrow. The toolbar includes options like 'Style: APA 6th - A...', 'Bibliography Options', 'Sync My Database', 'Remove Field Codes', 'Open Refworks', 'Log In', 'Preferences', 'Enable AutoSync Folder', 'Language Info', and 'Format Document'.

The new Write-N-Cite sits within MS Word in the toolbar. Click on the toolbar to see the WNC options. You log in the first time and sync your database with Word.

Logging In



You enter your group code, user name and password to log in, OR you can get a WNC login code from the WNC Installation page within your RefWorks account. The login code is unique to each account and only valid for 4 hours (you only need the code once, unless you log out and then you will need a new code from the installation page).

The screenshot shows a software interface with a menu bar and a toolbar. The menu bar includes 'Bibliography Options', 'Remove Field Codes', 'Preferences', and 'Format Document'. The toolbar includes 'Insert Citation', 'Open Refworks', 'Enable AutoSync Folder', and 'Test Controls (to be removed)'. A 'Write-N-Cite™ Login' dialog box is open in the center. The dialog box has a title bar and contains the following text and fields:

Login to RefWorks using...

Login Code:

You can find your code on the Write-N-Cite download page within RefWorks

Or

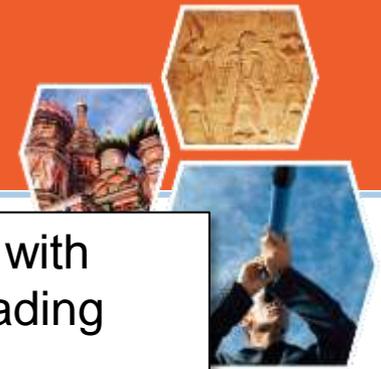
Group Code:

Username:

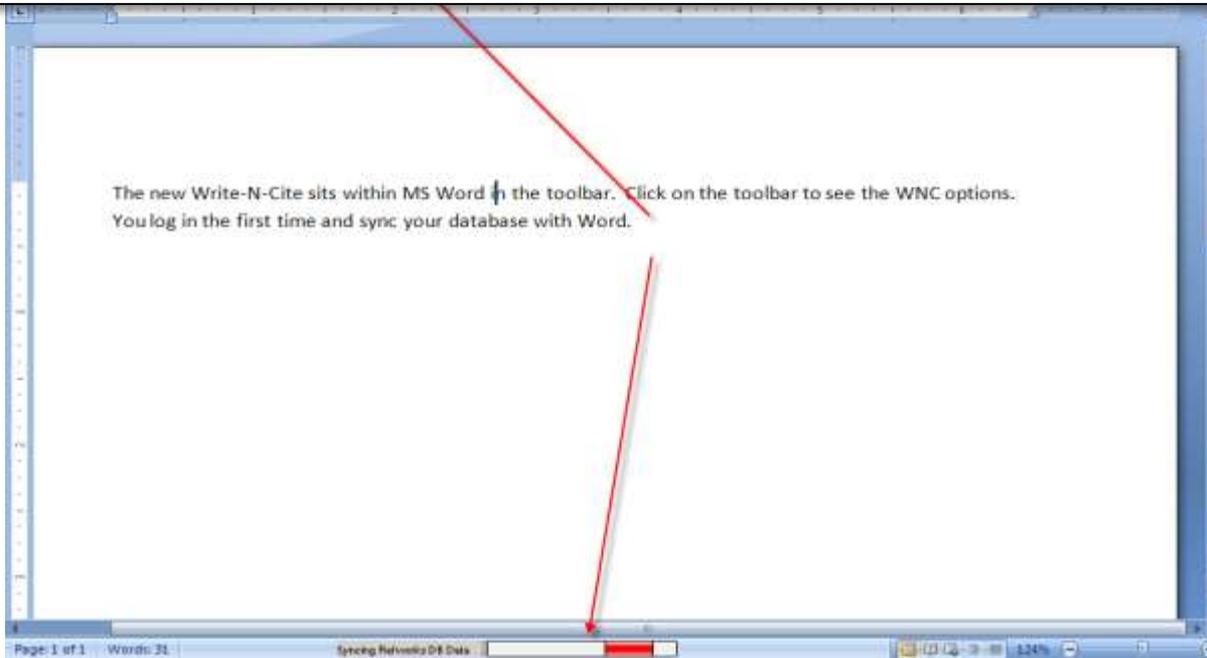
Password:

Ready.

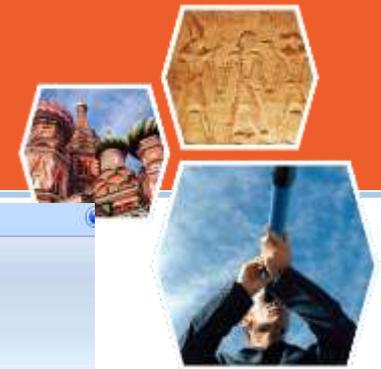
Syncing your database



After you log in the first time, Write-N-Cite will automatically “sync” with your RefWorks account. This may take a few minutes. It is downloading your references and preferred output styles. Each time you open a document in Word (and are accessing the Internet), Write-N-Cite will not automatically check your RefWorks account and download any newly added references or changes to your Output Style Manager, unless you click “Sync My Databases” button. The red progress bar at the bottom of the document shows the database is syncing.



Picking your output style



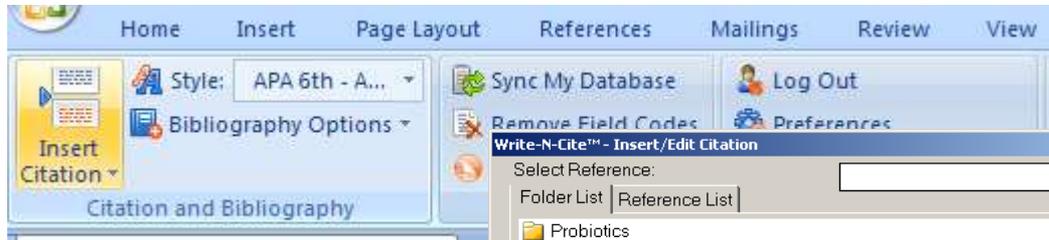
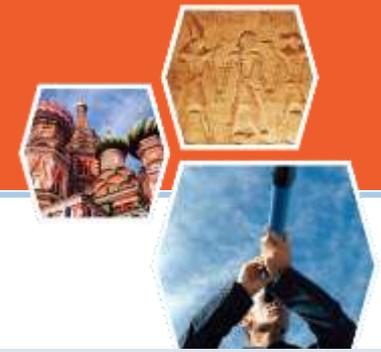
The toolbar contains the following options: Home, Insert, Page Layout, References, Mailings, Review, View, Get Started, Acrobat, RefWorks. The 'Style' dropdown menu is open, showing the following options: Popular Styles, APA 5th - American Psychological Association, 5th Edition, Harvard, Vancouver, Harvard - British Standard, Uniform - Uniform Requirements for Manuscripts Submitted to Biomedical Journals, Chicago 15th Edition (Author-Date System), Council of Science Editors - CSE 7th, Name-Year Sequence, Council of Science Editors - CSE 7th, Citation-Sequence, MLA 7th Edition, **APA 6th - American Psychological Association, 6th Edition**, Recent Styles, APA 5th - American Psychological Association, 5th Edition, and Select Other Style.

The toolbar also includes: Sync My Database, Log Out, Language Info, Document, and (to be removed).

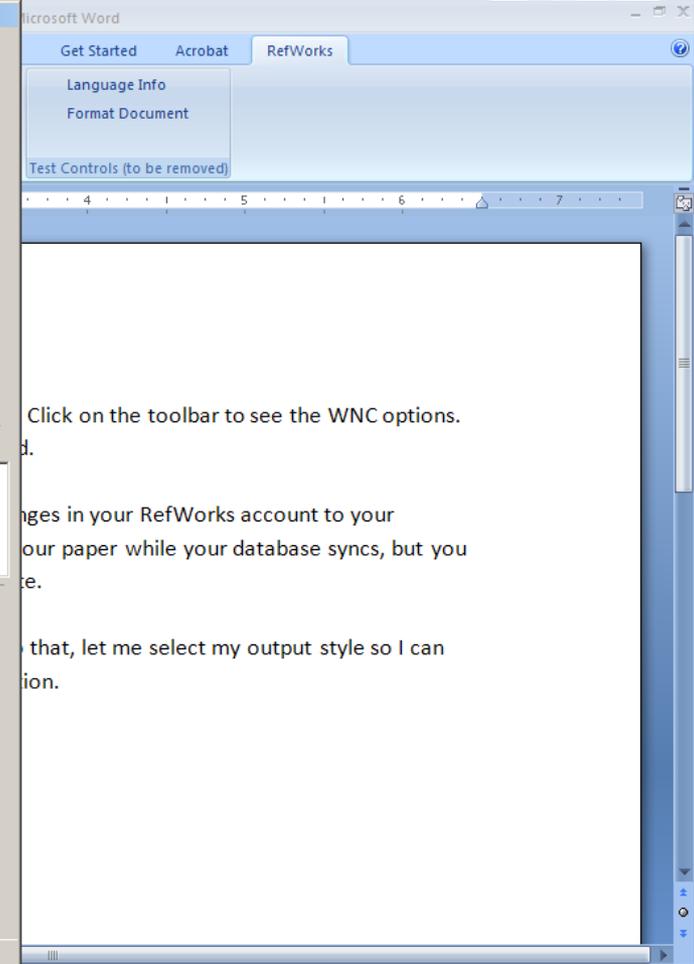
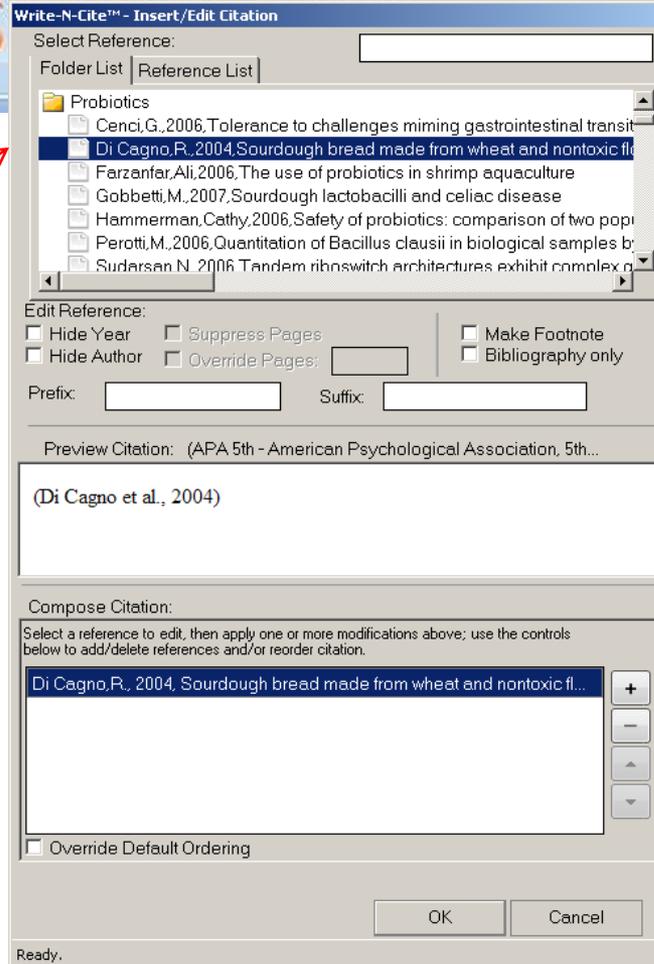
The text in the document reads: "I'm now ready to insert my first citation here – before I do that, let me select my output style so I can see my citations instantly formatted." Below this text are two numbered boxes, 1 and 2.

Before you start writing, you may want pick your output style. Click on “Style” and select one of our “popular styles” or one of your “favorites” that you’ve added via the Output Style Manager.

Inserting citations



Click "Insert Citation" to launch the insert/edit box.



Click on the toolbar to see the WNC options.

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that, let me select my output style so I can
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Insert/Edit Citation Box



Write-N-Cite™ - Insert/Edit Citation

Select Reference:

Folder List | Reference List

- Probiotics
 - Cenci, G., 2006, Tolerance to challenges miming gastrointestinal transit
 - Di Cagno, R., 2004, Sourdough bread made from wheat and nontoxic fl
 - Farzanfar, Ali, 2006, The use of probiotics in shrimp aquaculture
 - Gobbetti, M., 2007, Sourdough lactobacilli and celiac disease
 - Hammerman, Cathy, 2006, Safety of probiotics: comparison of two pop
 - Perotti, M., 2006, Quantitation of Bacillus clausii in biological samples b
 - Sudarsan N. 2006 Tandem riboswitch architectures exhibit complex e

Edit Reference:

Hide Year Suppress Page

Hide Author Override Page

Prefix:

You can access references by folders or view all references (which you can sort by author, year or title).

Write-N-Cite™ - Insert/Edit Citation

Select Reference:

Folder List | Reference List

	Author	Year	Title
	[No Information]	2011	Rev...
	[No Information]	2011	Rev...
	[No Information]	[No Information]	[No ...
	[No Information]	[No Information]	[No ...
	- Burtner, Christopher R.	- 2010	- Pr...
	- Burtner, Christopher R.	- 2010	- Pr...

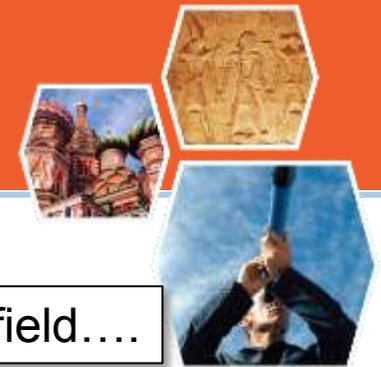
Edit Reference:

Hide Year Suppress Pages Make Footnote

Hide Author Override Pages: Bibliography only

Prefix: Suffix:

Insert/Edit Citations box



You can also search using the search box, which will search every field....

Write-N-Cite™ - Insert/Edit Citation

Select Reference:

Folder List Reference List

	Author	Year	Title
	Davis, J.	2002	Earthquake mitigation
	Forlenza, G.P.	2011	The epidemic of type 1 diabetes: what is it...
	Ly, T.T.	2011	Neurocognitive Outcomes in Young Adults ...
	Michels, A.W.	2011	2011 Update: antigen-specific therapy in ty...
	Steck, A.K.	2011	Review on monogenic diabetes
	Van Loan, M.D.	2011	Dairy Foods in a Moderate Energy Restrict...

Edit Reference:

Hide Year Suppress Pages Make Footnote
 Hide Author Override Pages: Bibliography only

Prefix: Suffix:

Viewing your references



Mouse-over a reference to see the full title....

The screenshot displays the Write-N-Cite™ - Insert/Edit Citation window overlaid on a Microsoft Word document. The window has two tabs: "Folder List" and "Reference List". Under "Reference List", a folder named "Probiotics" is expanded, showing a list of references. The second reference, "Di Cagno, R., 2004, Sourdough bread made from wheat and nontoxic flours and started with selected lactobacilli is tolerated in celiac sprue patients", is highlighted, and its full title is displayed in a tooltip above it. Below the list, there are checkboxes for "Edit Reference": "Hide Year", "Hide Author", "Suppress Pages", "Override Pages:", "Make Footnote", and "Bibliography only". There are also input fields for "Prefix:" and "Suffix:". The Microsoft Word window in the background shows a toolbar with buttons for "Get Started", "Acrobat", "RefWorks", "Language Info", and "Format Document". A tooltip is also visible over the "Test Controls (to be removed)" button. A text box at the bottom right of the screenshot says "Click on the toolbar to see the WNC options."

Viewing your references



Right click to view the full reference (excluding file attachments)

The screenshot shows the Write-N-Cite software interface. A window titled 'Write-N-Cite™ - Full Reference Data' is open, displaying the following information:

- Ref ID** 1372
- Ref Type** Journal Article
- Source Type** Electronic(1)
- Output Language** Unknown(0)
- Authors** Di Cagno,R.; De Angelis,M.; Auricchio,S.; Greco,L.; Clarke,C.; De Vincenzi,M.; Giovannini,C.; D'Archivio,M.; Landolfo,F.; Parrilli,G.; Minervini,F.; Arendt,E.; Gobbetti,M.
- Title** Sourdough bread made from wheat and nontoxic flours and started with selected lactobacilli is tolerated in celiac sprue patients
- Periodical** Applied and Environmental Microbiology
- Pub Year** 2004
- Pub Date Free Form** Feb
- Volume** 70
- Issue** 2
- Pages** 1088
- Other Pages** 1096
- Descriptors** Avena sativa/microbiology; Bread/analysis/microbiology; Celiac Disease/physiopathology/therapy; Cell Line; Double-Blind Method; Fagopyrum/microbiology; Flour/analysis/microbiology; Gliadin/metabolism; Humans; Lactobacillus/growth & development/metabolism; Panicum/microbiology; Peptides/metabolism; Triticum/microbiology
- Abstract** This work was aimed at producing a sourdough bread that is tolerated by celiac sprue (CS) patients. Selected sourdough lactobacilli had specialized peptidases capable of hydrolyzing Pro-rich peptides, including the 33-mer peptide, the most potent inducer of gut-derived human T-cell lines in CS patients. This epitope, the most important in CS, was hydrolyzed completely after treatment with cells and their cytoplasmic extracts (CE). A sourdough made from a mixture of wheat (30%) and nontoxic oat, millet, and buckwheat flours was started with lactobacilli. After 24 h of fermentation, wheat gliadins and low-

Inserting a citation



Write-N-Cite™ - Insert/Edit Citation

Select Reference:

Folder List | Reference List

- Probiotics
 - Cenci,G.,2006,Tolerance to challenges miming gastrointestinal transit
 - Di Cagno,R.,2004,Sourdough bread made from wheat and nontoxic fl...**
 - Farzanfar,Ali,2006,The use of probiotics in shrimp aquaculture
 - Gobbetti,M.,2007,Sourdough lactobacilli and celiac disease
 - Hammerman,Cathy,2006,Safety of probiotics: comparison of two popu
 - Perotti,M.,2006,Quantitation of Bacillus clausii in biological samples b
 - Sudarsan N. 2006 Tandem riboswitch architectures exhibit complex n

Edit Reference:

Hide Year Suppress Pages Make Footnote
 Hide Author Override Pages: Bibliography only

Prefix: Suffix:

Preview Citation: (APA 5th - American Psychological Association, 5th...)

(Di Cagno et al., 2004)

Compose Citation:

Select a reference to edit, then apply one or more modifications above; use the controls below to add/delete references and/or reorder citation.

Di Cagno,R., 2004, Sourdough bread made from wheat and nontoxic fl...

Override Default Ordering

Ready.

Microsoft Word

Get Started Acrobat RefWorks

Language Info
Format Document
Test Controls (to be removed)

Click on the toolbar to see the d.

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that, let me select my output style so I can
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When you select a reference, You will see a preview of the formatted citation and it will also display at the bottom should you want to re-order how the references are displayed in-text.

Inserting a citation



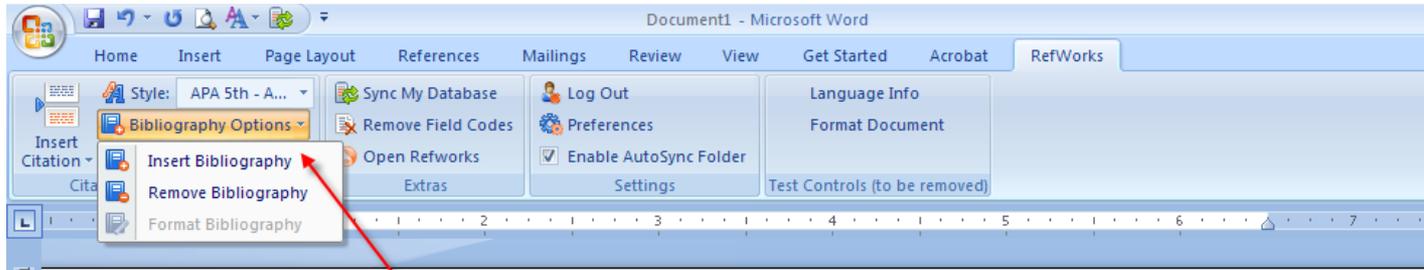
Your citation is inserted into your paper fully formatted in the output style you selected...

The new Write-N-Cite sits within MS Word in the toolbar. Click on the toolbar to see the WNC options. You log in the first time and sync your database with Word.

You only need to sync your database when you make changes in your RefWorks account to your references or output style "favorites" list. You can write your paper while your database syncs, but you cannot insert any new references until the sync is complete.

I'm now ready to insert my first citation here – before I do that, let me select my output style so I can see my citations instantly formatted. Here is my first citation. (Di Cagno et al., 2004)

Inserting a bibliography



The new Write-N-Cite sits within MS Word in the toolbar. Click on the toolbar to see the WNC options. You log in the first time and sync your database with Word.

You only need to sync your database when you make changes in your RefWorks account to your references or output style "favorites" list. You can write your paper while your database syncs, but you cannot insert any new references until the sync is complete.

I'm now ready to insert my first citation here – before I do that, let me select my output style so I can see my citations instantly formatted. Here is my first citation.(Di Cagno et al., 2004) . I can even insert my bibliography and watch that instantly format as well.

The new Write-N-Cite sits within MS Word in the toolbar. Click on the toolbar to see the WNC options. You log in the first time and sync your database with Word.

You only need to sync your database when you make changes in your RefWorks account to your references or output style "favorites" list. You can write your paper while your database syncs, but you cannot insert any new references until the sync is complete.

I'm now ready to insert my first citation here – before I do that, let me select my output style so I can see my citations instantly formatted. Here is my first citation.(Di Cagno et al., 2004) . I can even insert my bibliography and watch that instantly format as well.

References

Di Cagno, R., De Angelis, M., Auricchio, S., Greco, L., Clarke, C., De Vincenzi, M., et al. (2004). Sourdough bread made from wheat and nontoxic flours and started with selected lactobacilli is tolerated in celiac sprue patients. *Applied and Environmental Microbiology*, 70(2), 1088-1096.

You can insert your bibliography anywhere in your paper and watch your bibliography format while you write.

Editing citations



The new Write-N-Cite sits within MS Word in the toolbar. You log in the first time and sync your database with Word.

You only need to sync your database when you make changes to references or your output style "favorites" list. You can write your paper and you cannot insert any new references until the sync is complete.

I'm now ready to insert my first citation here – before I do that, I want to preview my citations instantly formatted. Here is my first citation (from my bibliography and watch that format as well).

Di Cagno, R., De Angelis, M., Auricchio, S., Greco, L., Clarke, R. C., & Gobbetti, M. (2007). Sourdough bread made from wheat and nontoxic flour is well tolerated in celiac sprue patients. *Applied and Environmental Microbiology*, 73(12), 3811-3817.

Write-N-Cite™ - Insert/Edit Citation

Select Reference:

Folder List | Reference List

- Probiotics
 - Cenci, G., 2006, Tolerance to challenges miming gastrointestinal transit
 - Di Cagno, R., 2004, Sourdough bread made from wheat and nontoxic flour
 - Farzanfar, Ali, 2006, The use of probiotics in shrimp aquaculture
 - Gobbetti, M., 2007, Sourdough lactobacilli and celiac disease
 - Hammerman, Cathy, 2006, Safety of probiotics: comparison of two populations
 - Perotti, M., 2006, Quantitation of *Bacillus clausii* in biological samples by real-time PCR
 - Sudarsan N. 2006 Tandem riboswitch architectures exhibit complex regulatory mechanisms

Edit Reference:

Hide Year Suppress Pages Make Footnote
 Hide Author Override Pages: Bibliography only

Prefix: Suffix:

Preview Citation: (APA 6th - American Psychological Association, 6th...)

(Gobbetti, Giuseppe Rizzello, Di Cagno, & De Angelis, 2007; Hammerman, Cathy, 2006; Bin-Nun, & Kaplan, 2006)

Compose Citation:

Select a reference to edit, then apply one or more modifications above; use the controls below to add/delete references and/or reorder citation.

- Gobbetti, M., 2007, Sourdough lactobacilli and celiac disease
- Hammerman, Cathy, 2006, Safety of probiotics: comparison of two populations
- Select A Reference

Override Default Ordering

OK Cancel

Preview the citation before inserting it into your paper. You can even edit the citation – adding information to it or hiding it altogether.

Footnotes



Write-N-Cite™ - Insert/Edit Citation

Select Reference:

Folder List | Reference List

- Cenci,G.,2006,Tolerance to challenges miming gastrointestinal transit
- Di Cagno,R.,2004,Sourdough bread made from wheat and nontoxic fl
- Farzanfar,Ali,2006,The use of probiotics in shrimp aquaculture
- Gobbetti,M.,2007,Sourdough lactobacilli and celiac disease
- Hammerman,Cathy,2006,Safety of probiotics: comparison of two pop
- Perotti,M.,2006,Quantitation of Bacillus clausii in biological samples b
- Sudarsan,N.,2006,Tandem riboswitch architectures exhibit complex g
- Yan Fang 2006 Probiotics as functional food in the treatment of diarrhe

Edit Reference:

Hide Year Suppress Pages Make Footnote

Hide Author Override Pages: Bibliography only

Prefix: Suffix:

Preview Citation: (APA 6th - American Psychological Association, 6th...)

Sudarsan, N., Hammond, M. C., Block, K. F., Welz, R., Barrick, J. E., Roth, A., & Breaker, R. R. (2006). Tandem riboswitch architectures exhibit complex gene control functions. *Science (New York, N.Y.)*, 314(5797), 300-304. doi:10.1126/science.1130716

Compose Citation:

Select a reference to edit, then apply one or more modifications above; use the controls below to add/delete references and/or reorder citation.

Sudarsan,N., 2006, Tandem riboswitch architectures exhibit complex g...

Override Default Ordering

Microsoft Word

Get Started Acrobat RefWorks

Language Info
Format Document

Test Controls (to be removed)

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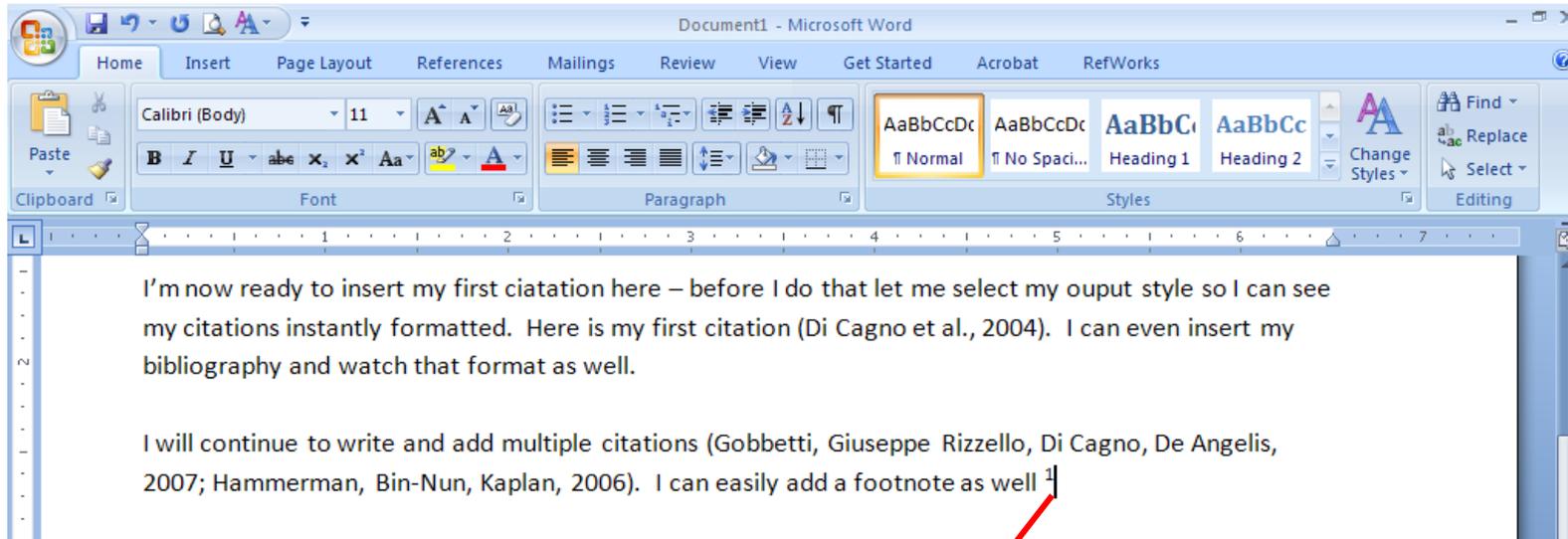
rs and started with selected lactobacilli is

mental Microbiology, 70(2), 1088-1096.

gelis, M. (2007). Sourdough lactobacilli and

You can easily turn any citation into a footnote. Just mark the "Make Footnote" option. You will see a preview of the footnote in the citation preview box.

Formatted Footnote



¹Sudarsan, N., Hammond, M. C., Block, K. F., Welz, R., Barrick, J. E., Roth, A., & Breaker, R. R. (2006). Tandem riboswitch architectures exhibit complex gene control functions. *Science (New York, N.Y.)*, 314(5797), 300-304. doi:10.1126/science.1130716

Editing citations

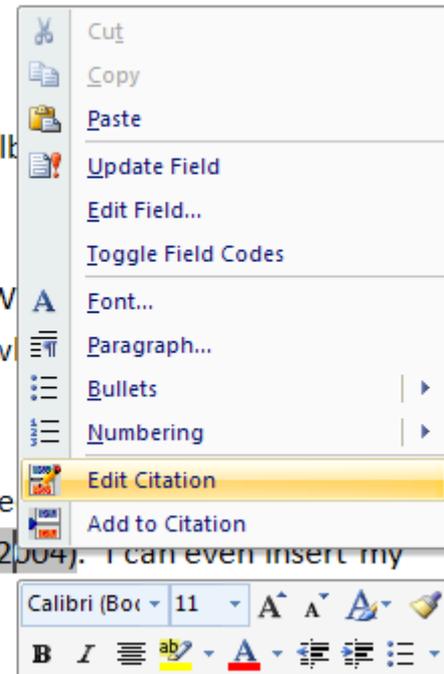


Right mouse-click or double click on a selected citation to edit it.

The new Write-N-Cite sits within MS Word in the toolbar. Click on the toolbar icon. You log in the first time and sync your database with Word.

You only need to sync your database when you make changes in your RefWorks references or your output style "favorites" list. You can write your paper with references, but you cannot insert any new references until the sync is complete.

I'm now ready to insert my first citation here – before I do that let me select a citation. Here is my first citation (Di Cagno et al., 2004). I can even insert my bibliography and watch that format as well.



Editing citations



Write-N-Cite™ - Insert/Edit Citation

Select Reference:

Folder List | Reference List

- Probiotics
 - Cenci,G.,2006,Tolerance to challenges miming gastrointestinal transit
 - Di Cagno,R.,2004,Sourdough bread made from wheat and nontoxic fl...
 - Farzanfar,Ali,2006,The use of probiotics in shrimp aquaculture
 - Gobbetti,M.,2007,Sourdough lactobacilli and celiac disease
 - Hammerman,Cathy,2006,Safety of probiotics: comparison of two pop...
 - Perotti,M.,2006,Quantitation of Bacillus clausii in biological samples b...
 - Sudarsan N. 2006 Tandem ribnswitch architectures exhibit complex n...

Edit Reference:

Hide Year Suppress Pages Make Footnote
 Hide Author Override Pages: Bibliography only

Prefix: Suffix:

Preview Citation: (APA 6th - American Psychological Association, 6th...)

(Di Cagno et al., 2004; Perotti et al., 2006)

Compose Citation:

Select a reference to edit, then apply one or more modifications above; use the controls below to add/delete references and/or reorder citation.

- Di Cagno,R., 2004, Sourdough bread made from wheat and nontoxic fl...
- Perotti,M., 2006, Quantitation of Bacillus clausii in biological samples b...
- Select A Reference

Override Default Ordering

OK Cancel

Microsoft Word

Get Started Acrobat RefWorks

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Form...
Test Contr...

Click on the toolbar to see the WNC options.

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e, C., De Vincenzi, M., . . . Gobbetti, M. (2004).

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mental Microbiology, 70(2) 1088-1096

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To insert multiple references in one citation, you need to double-click on each one in the folder or reference view.

o that, let me select my output style so I can
ation.(Di Cagno et al., 2004; Perotti et al., 2006) .
y format as well.

Converting old documents



The screenshot shows the Microsoft Word interface with the ribbon set to 'Home'. The document title is 'WNC iii doc - Microsoft Word'. A dialog box is open in the center of the screen with the following text:

The document "WNC iii doc.docx" contains WnC 3 Citations.

You can convert the document to a WnC 4 document, remove the field codes, or close the document

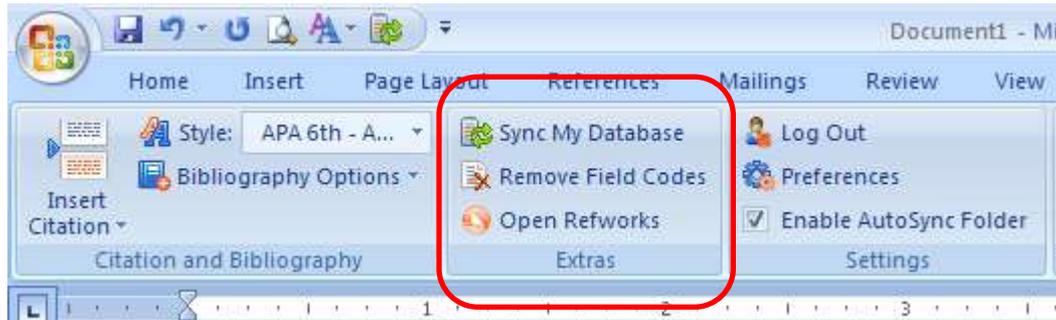
Convert Remove Field Codes Close

The document content includes the text: "This is a test to take a" followed by a citation: "Aguilar,C. 2011; 1506 O" and "and I will write more {{1424 Cenci,G. 2006}}".

The status bar at the bottom indicates: "WNC iii doc": 212 characters (an approximate value). Syncing Refworks DB Data

Write-N-Cite III documents should automatically convert when you launch the document with the new Write-N-Cite, however, there is also an option to convert an old document or remove field codes stored in Word.

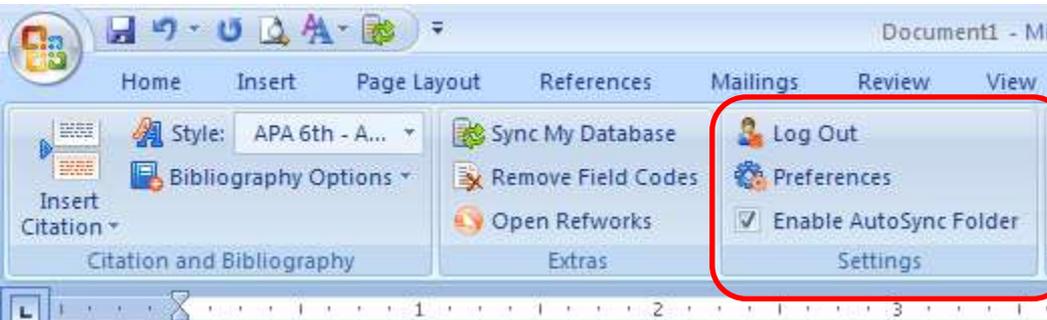
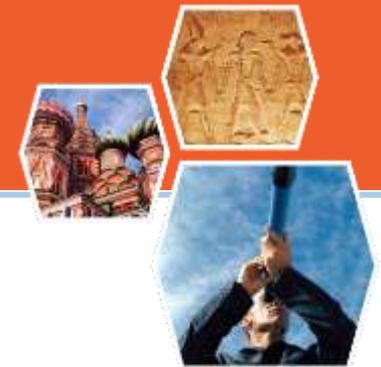
Extras



In addition to the citation and bibliography area of the new Write-N-Cite Toolbar, there is a section called “Extras” where you can:

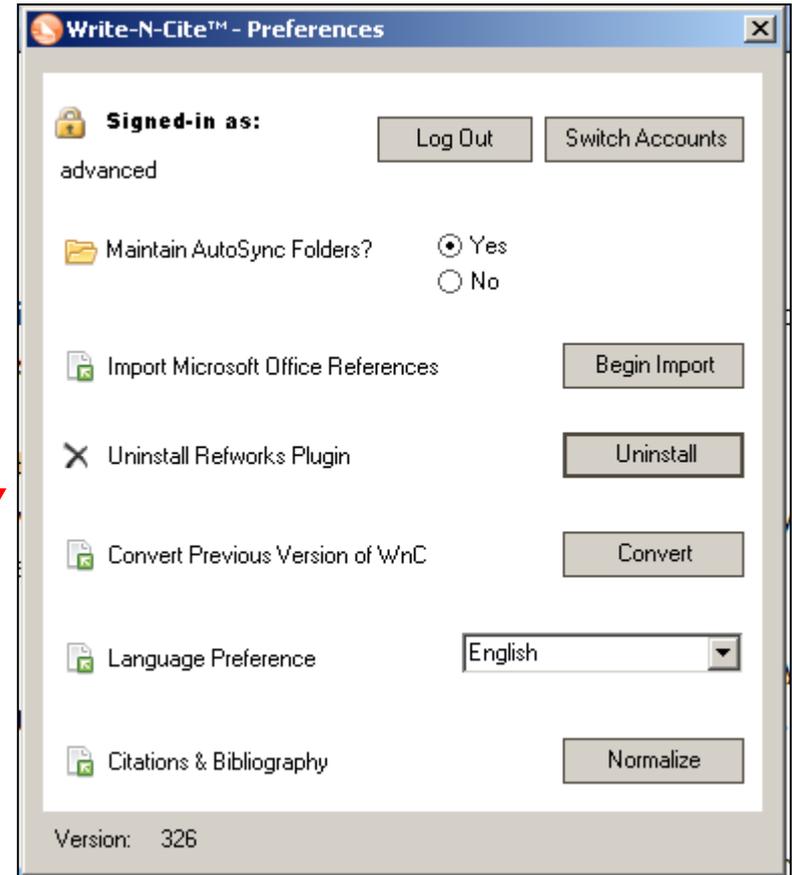
- Sync your database
- Remove field codes
- Open your RefWorks account

Settings



In the Settings area you can:

- Log Out of Write-N-Cite (which is not required unless you are on a public computer)
- Set Preferences (including switching to another RefWorks account, import references from Microsoft's built in reference manager, convert an old document, select a different language for the interface and more...



Compatibility



The new Write-N-Cite for Windows is compatible with:

- MS Word 2007 and 2010
- Windows XP, Vista and Windows 7

The new Write-N-Cite for Mac is compatible with:

- MS Word 2008 and 2011
- Mac OS X 10.5-10.7

WNC for MAC has the same features and functions as WNC for Windows and documents may be shared across platforms.